



# Group Party Packages!



Does planning a party leave you too tired to party? Do you dread trying to find the right space, games, and activities that will satisfy your guests? Let us help. The Wahoo Civic Center is pleased to offer group party packages aimed at making your function both memorable and simple for you! All our party packages include a party host. The host will set-up, lead activities, and clean-up after your group's party...allowing you to relax and enjoy the event. Choose from either of the two options below:

## **Super Party:**

- ✓ Party Host
- ✓ 10 paid admissions to Civic Center
- ✓ 2 hours in meeting room (subject to availability)
- ✓ Use of pool and/or gym during "open" times
- ✓ Modest decorations made available for chosen themes

**Member Rate:**  
\$40  
(\$5 each additional child)

**Non-Member Rate:**  
\$60  
(\$5 each additional child)

## **Extreme Party:**

- ✓ Party Host
- ✓ 10 paid admissions to Civic Center
- ✓ 2 hours in meeting room (subject to availability)
- ✓ Use of pool and/or gym during "open" times
- ✓ Modest decorations made available for chosen themes
- ✓ Tableware (cups, plates, napkins, and forks)
- ✓ Cake & Drinks

**Member Rate:**  
\$60  
(\$5 each additional child)

**Non-Member Rate:**  
\$80  
(\$5 each additional child)

## **Party Add-ons:** (available for either package)

- ✓ Goodie bags - \$3/child
- ✓ Pizza or Hotdog and chips - \$4/child

## **Party Days and Times To Choose From:**

Group party packages may be reserved on the following days and times:

- Fridays: 6:00pm-8:00pm
- Saturdays: 1:00pm-3:00pm or 3:00pm-5:00pm
- Sundays: 1:00pm-3:00pm or 3:00pm-5:00pm

We require that parties be booked at least one week in advance of the event.

## **Supervision**

The recommended ratio of adult supervision needed for group parties is 1 adult for every 5 children.

## **Payment/Deposit**

A deposit representing half the total party fee is required at the time the request is made in order to make the reservation. The remaining amount is due the day of the party. Payments may be made by cash, check, or credit card. Questions concerning your reservation may be addressed to our Rentals Coordinator at 443-4174.

## **Cancellation Policy**

Party cancellations must be received 4 business days in advance of the scheduled rental. If notification is not given within 4 business days, Wahoo Parks and Recreation will retain the deposit. WP&R reserves the right to cancel rentals due to conflicts, inclement weather or emergency conditions. In case of cancellation initiated by WP&R, the deposit will be refunded.

## **Booking Parties is as easy as 1-2-3!**

- 1) Contact our Rentals Coordinator, Beth at (402) 443-4174 to confirm date and time availability.
- 2) Visit our website at [www.wahoociviccenter.com](http://www.wahoociviccenter.com). Print the "Group Party Rental Form".
- 3) Return the completed form along with the deposit to the Civic Center.

Once all three steps have been completed you will receive a confirmation notice and a phone call before your party to finalize details of the event.

## **Facility Rules**

All facility rules and regulations must be followed. All instructions from the party hosts must be followed. Violation of these rules may be grounds for immediate termination of the reservation with no refund.

1. Food and open beverage containers are permitted in the meeting room, game room, and lobby only.
2. Appropriate footwear must be worn when using any recreation area. On court surfaces, only non-marking shoes are permitted.
3. Tobacco products (smoking and smokeless) and alcoholic beverages are not permitted.
4. No loud, boisterous activity is allowed including running and bouncing balls in the hallways.
5. No profanity or abusive, threatening language or behavior is permitted.
6. No pets are allowed except for service animals.
7. No dunking or hanging on basketball rims.
8. All pool patrons must take a shower before entering.
9. A swimsuit must be worn at all times in the pool (no cutoff jeans or T-shirts).
10. Diving into the swimming pool is prohibited. Running, rough housing, & loud, boisterous activity are prohibited.
11. Small, soft toys (nerf balls) are allowed, however inner tubes, rafts, or any other inflatable toys are not allowed.
12. Only approved aquatic balls (basketballs, volleyballs) in the pool area (available at pool).
13. Anyone not yet toilet trained must wear swim diapers.
14. As per state regulation, no one under 5 years of age is permitted in the whirlpool/spa.
15. Maximum occupancy of five people (adults & children) in the whirlpool/spa at one time.
16. Whirlpool users should observe a reasonable time limit (that is, 10-15 minutes), then leave the water and cool down before returning for another brief stay.
17. The Parks and Recreation Department and Civic Center staff are not responsible for lost or stolen articles.